

**PATIENT INFORMATION:**

**TODAY'S DATE** \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Sex: \_\_\_ Male \_\_\_ Female SS#: \_\_\_\_\_ Marital Status: \_\_\_\_\_  
 Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_ Contact Preference: (Home Phone) (Work Phone) (Mobile Phone) (Mail) (Patient Portal)

**AUTHORIZATION:** I authorize you to leave automated reminder calls on my mobile device \_\_\_ YES \_\_\_ NO

Referring Provider: \_\_\_\_\_ Patient PCP: \_\_\_\_\_

Race: (Arab) (Asian) (Black or African American) (Other Race) (White) (Other) Preferred Language: English Other \_\_\_\_\_

Ethnicity: (Central American) (Cuban) (Dominican) (Hispanic or Latino/Spanish) (Latin American/Latin, Latino) (Mexican) (Not Hispanic or Latino) (Puerto Rican) (South American) (Spaniard)

How did you hear about us? (Physician) (Internet Search) (Newspaper) (Television) (Hospital Partner) (BHS Screening Bus) (Baptist Community Event) (Website) (Insurance Company) (Baptist Emergency Hospital) (Friend/Family) (Employer) (Other \_\_\_\_\_)

**GUARDIAN INFORMATION:**

Guardian Last Name: \_\_\_\_\_ Guardian First Name: \_\_\_\_\_ M. Name: \_\_\_\_\_

**EMERGENCY CONTACT INFORMATION:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

**INSURANCE INFORMATION:** *Please bring insurance card(s) to the visit*

Insurance Plan Name: \_\_\_\_\_ Policy Holder Name: \_\_\_\_\_ Policy Holder DOB: \_\_\_\_\_

**EMPLOYER INFORMATION:**

Employer Name: \_\_\_\_\_ Employer Phone: \_\_\_\_\_ Occupation: \_\_\_\_\_

**CLINICAL INFORMATION:**

Preferred Pharmacy: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Preferred Laboratory: \_\_\_\_\_

**Protected Health Information Authorization:**

Please list any family members or others who may be involved in coordinating your care. Also, indicate what kinds of information may be shared with each individual.

Name	Relationship to Patient	Type of information			
		All	Schedule	Medical	Billing
_____	_____	Y/N	Y/N	Y/N	Y/N
_____	_____	Y/N	Y/N	Y/N	Y/N
_____	_____	Y/N	Y/N	Y/N	Y/N
_____	_____	Y/N	Y/N	Y/N	Y/N

Specific Instructions or Limitations: \_\_\_\_\_

We will continue to rely on the information given here when communicating with family members or others involved in you care unless you request changes. Please promptly notify our office if you wish to alter the designations above.

Signature of Patient: \_\_\_\_\_ Date: \_\_\_\_\_

To revoke this authorization, please send a written request to our office.

**POLICY ACKNOWLEDGEMENTS AND RELEASES**

Please read each of the following statements carefully and sign as your authorization, understanding, and agreement to each statement.

**ASSIGNMENT AND RELEASE:** I hereby assign my insurance benefits to be paid directly to the physician. I also authorize the physician to release any information required to process this claim to my employer, prospective employer and/or insurance carrier.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**MEDICARE BENEFICIARY ASSIGNMENT AND RELEASE:** I request payment of authorized Medicare benefits to me or on my behalf for any services furnished me by Dr. Thomas / Dr. Harnisch. I authorize any holder of medical or other information about me to release to Medicare and its agents any information needed to determine these benefits or benefits for related services.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**FINANCIAL OBLIGATION:** I hereby acknowledge that I understand there may be services provided that will not be covered by my insurance carrier, and fully understand that I am fully responsible for any and all charges not covered by my insurance carrier. I understand that payment may be requested at the time of service or I may be billed for such services subsequently.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**CONSENT FOR TREATMENT:** I hereby authorize the physician, nurses, medical assistants and staff to conduct such examinations, and to administer treatment and medications as they deem necessary and advisable.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**ADVANCED DIRECTIVE:** Do you have an advance directive (living will/power of attorney)?

\_\_\_\_ Yes \_\_\_\_ No If yes, please provide a copy for our records.

**MEDICATION HISTORY AUTHORITY:** I authorize BHS Physicians Network and BHS Physicians Specialty to obtain Medication History Authority.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**NO SHOW POLICY**

Patients who fail to present for a scheduled appointment will be considered a "no show". Patients who fail to cancel the appointment 24 hours prior to the appointment will also be considered a "no show".

A patient determined to be a "no-show" will be charged for each episode.

\_\_\_\_\_ has read and understand the above stated policy.  
Patient Signature

**ACKNOWLEDGEMENT OF RECEIPT OF NOTICE OF PRIVACY PRACTICES: You may refuse to sign this acknowledgement.**

I, \_\_\_\_\_, DOB, \_\_\_\_\_,  
have received a copy of this office's Notice of Privacy Practices.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**For Office Use Only:**

We attempted to obtain written acknowledgment of receipt of our Notice of Privacy Practices, but acknowledgment could not be obtained because:

\_\_\_\_\_ Individual refused to \_\_\_\_\_ accept Notice \_\_\_\_\_ sign Acknowledgment

\_\_\_\_\_ Communications barriers prohibited obtaining the acknowledgment

\_\_\_\_\_ An emergency situation prevented us from obtaining acknowledgment

Other (Please specify) \_\_\_\_\_

We appreciate the opportunity to serve you. The following information and expectations are set forth in an effort to provide all our patients with the highest quality care:

\_\_\_\_ **PAYMENTS:** All applicable fees, deductibles, coinsurance, co-pays or outstanding balances must be paid at the time of your appointment. We accept cash, checks, Visa, MasterCard, Discover and American Express. There is a \$25 charge for all returned checks.

\_\_\_\_ **CHANGES OF INFORMATION:** Please provide us with any changes regarding your address, phone number or insurance information as soon as possible. Failure to notify us of any updates may result in you being financially responsible for the services rendered.

\_\_\_\_ **FMLA & OTHER FORMS:** Should you require our office to complete FMLA or other applicable forms, there is a fee starting at \$35. Fees are due when forms are completed. Please allow 7 business days for us to complete forms. Please inquire with the staff regarding forms that need to be completed and applicable fees.

\_\_\_\_ **APPOINTMENT TIME:** We ask that you arrive 15 minutes early for your appointments.

\_\_\_\_ **CELL PHONES:** We ask you to please have your cell phone off during your office visit.

\_\_\_\_ **CANCELLATION/NO SHOWS:** If you need to cancel your appointment, we ask that you give us 24 hours notice.

We ask that you initial each area and sign below. By signing below, you acknowledge having read, understood and are in agreement with the above information and expectations.

\_\_\_\_\_  
**Patient Signature**

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Date**



**PAST MEDICAL / SURGICAL HISTORY**

Please place a check next to any medical problems.

**Medical History**

Please carefully review the list of medical conditions/problems below and check any that apply to you:

- |  |   |
|--|---|
| <input type="checkbox"/> Angina                                      | <input type="checkbox"/> Glucose Intolerance                                      |
| <input type="checkbox"/> Allergic Rhinitis                           | <input type="checkbox"/> Gout   |
| <input type="checkbox"/> Anxiety                                     | <input type="checkbox"/> Heartburn/Indigestion                                    |
| <input type="checkbox"/> Asthma                                      | <input type="checkbox"/> Hemorrhoids  |
| <input type="checkbox"/> Breast Cancer                               | <input type="checkbox"/> High Cholesterol   |
| <input type="checkbox"/> Heart Disease w/bypass surgery              | <input type="checkbox"/> Hypertension (high blood pressure)                       |
| <input type="checkbox"/> Heart Disease without bypass surgery        | <input type="checkbox"/> High triglycerides                                       |
| <input type="checkbox"/> Cardiomyopathy                              | <input type="checkbox"/> Hypothyroidism (Underactive thyroid)                     |
| <input type="checkbox"/> Carpal Tunnel Syndrome                      | <input type="checkbox"/> Infertility  |
| <input type="checkbox"/> Chest pain with exertion/exercise           | <input type="checkbox"/> Insomnia   |
| <input type="checkbox"/> Gallstones                                  | <input type="checkbox"/> Intermittent Claudication                                |
| <input type="checkbox"/> Chronic Back Pain                           | <input type="checkbox"/> Intertriginous Dermatitis (irritation of the skin folds) |
| <input type="checkbox"/> Congestive Heart Failure                    | <input type="checkbox"/> Irritable Bowel Syndrome                                 |
| <input type="checkbox"/> Stroke                                      | <input type="checkbox"/> Joint Pain   |
| <input type="checkbox"/> DVT (Blood Clot)                            | <input type="checkbox"/> Menstrual Irregularity                                   |
| <input type="checkbox"/> Degenerative Disk Disease                   | <input type="checkbox"/> Migraine Headaches                                       |
| <input type="checkbox"/> Depression                                  | <input type="checkbox"/> Myocardial Infarction (Heart Attack)                     |
| <input type="checkbox"/> Type I Diabetes/Insulin Dep (controlled)    | <input type="checkbox"/> Swelling of the legs (edema)                             |
| <input type="checkbox"/> Type I Diabetes/Insulin Dep (Uncontrolled)  | <input type="checkbox"/> Peripheral Vascular Disease                              |
| <input type="checkbox"/> Type II Diabetes/Adult Onset (Controlled)   | <input type="checkbox"/> Stomach Ulcers   |
| <input type="checkbox"/> Type II Diabetes/Adult Onset (Uncontrolled) | <input type="checkbox"/> Polycystic Ovarian Syndrome (PCOS)                       |
| <input type="checkbox"/> Abnormal Uterine Bleeding                   | <input type="checkbox"/> Pseudotumor Cerebrii                                     |
| <input type="checkbox"/> Dysmenorrhea (Excessively painful menses)   | <input type="checkbox"/> Pulmonary Embolus (blood clot to lungs)                  |
| <input type="checkbox"/> Shortness of breath with exertion/exercise  | <input type="checkbox"/> Seasonal Allergies                                       |
| <input type="checkbox"/> Abnormally elevated liver function tests    | <input type="checkbox"/> Sleep Apnea  |
| <input type="checkbox"/> Fatigue                                     | <input type="checkbox"/> Sleeping Disorder  |
| <input type="checkbox"/> Fatty liver (due to alcohol)                | <input type="checkbox"/> Stress Urinary Incontinence (leaking urine)              |
| <input type="checkbox"/> Fatty liver (NOT related to alcohol)        | <input type="checkbox"/> Thrombophlebitis   |
| <input type="checkbox"/> Fibrocystic breast disease                  | <input type="checkbox"/> Urinary Urge Incontinence (can't hold urine)             |
| <input type="checkbox"/> Fibromyalgia                                | <input type="checkbox"/> Varicose Veins/ Venous Insufficiency                     |
| <input type="checkbox"/> Acid Reflux Disease/GERD                    |   |
| <input type="checkbox"/> Gestational Diabetes (diab w/pregnancy)     |   |

**SURGICAL HISTORY**

Please list any previous operations or procedures

Procedure / Operation	Date	Surgeon	Hospital

Patient Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

**FAMILY HISTORY**

<b>Relation:</b>	<b>Problem: Ex: Stroke, Heart Disease, Diabetes, Hypertension, etc.,</b>	<b>Onset Age</b>	<b>Died of Age</b>	<b>Notes</b>

**SOCIAL HISTORY:**

Please circle or complete the most applicable.

Smoking Status:      Never Smoker/ Former Smoker/ Current every day smoker

If so, Has smoked since age: \_\_\_\_\_

If so, How much:      None/ 1 PPW /2 PPW/ 1/4 PPD/ 1/2 PPD/ 1 PPD 1 1/2 PPD/ 2 PPD/ 3+ PPD

Chewing tobacco :    None/ 1 day/ 2-4 day/ 5+/day

Exercise level: None/ Occasional/ Moderate/ Heavy

Diet:                  Regular/ Vegetarian/ Vegan/ Gluten free      Specific / Carbohydrate

General Stress Level: Low/ Medium/ High

Alcohol intake :      None/ Occasional/ Moderate/ Heavy

Caffeine intake:      None/ Occasional/ Moderate/ Heavy

Illicit drugs : \_\_\_\_\_

Sunscreen used routinely: Y/ N

Does anyone living in your home smoke? Yes/ No

Patient Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

